

INCOME TAX RETURN (Charitable, Religious, Education Institutions, Public Trusts and Social and Sporting Associations)

TAX YEAR ENDED 30 JUNE

As the representative of the Company you are required to furnish returns in accordance with the Income Tax Act. The return of chargeable income/ assessed loss in Part B of this return, must truly and correctly reflect the Public Institution, Trust or Association gross income expenses, assets and liabilities. In addition, in Part C, you are required to compute the net tax payable for the tax year. The return should be accompanied by a copy of the Public Institution accounts, certified in accordance with Section 70 of the Income Tax Act, and all other necessary supporting documents. Return to be furnished is for the tax year shown at the head of this form, and the accounts to be submitted are for the accounting period coincident with or substituted for that tax year. The completed form, with the declaration on page 4 duly signed, should be lodged within three months of the end of the tax year.

Severe penalties may be imposed may be imposed for incorrect statements in this return or in the documents that

Part A (General Information)

Name of Public Institution, Trust or Association:

TIN

Year for which the Company last furnished a Botswana Tax return:

Gross Income/ Turnover for the Year	<input type="text"/>	100
Gross Remuneration paid to employees for the Year	<input type="text"/>	101

If the Public Institution, trust or Association is not already registered and a Taxpayer Identification Number (TIN) assigned, the form ITRG1, "Application for Client Registration" should be submitted with this return.

IMPORTANT

1. Name of Manager/ Trustee:

2. Residential address of Manager/ Trustee:

3. Address for service of Notice

4. Physical Location address of registered office:

5. Physical Location address of Business in Botswana:

6. Chargeable accounting period for purpose of this return:

7. Nature of principal business:

Issued from:
(Office address stamp)

Received:
(Tax Office Date stamp)

Part B (Taxable Income)

Chargeable Income	Assessed Loss			
Business Income				
Manufacturing			01	11
Non-Manufacturing			02	12
Mining Income			03	13
Farming Income			04	14
Other Income			05	15
Net Disposal Gains			06	16
Foreign Income			07	
Interest			08	
Business (Amount remitted into Botswana)			09	
Dividends (Gross)			10	
Aggregate Chargeable Income			20	
Less				
Deduction [Sec 51]			21	
Total Schedule exemptions			22	
Total deductions			28	
Taxable Income			29	

Part C (Computation of tax and set off of credits and payments)

Company Tax					
Basic company tax					
.....@05%.....					
.....@15%.....					
.....@..... %.....					
					30
Additional Company Tax (ACT) @ 10%					
					31
Tax Chargeable					39
Less: Tax Credits					
Withholding tax credits, construction contracts, Sec 57					
					40
Double tax credits Sec 62					
					41
					48
Net Tax Payable/ Overpaid					
					49
Less: Payments					
Tax	1st qr	2nd qr	3rd qr	4th qr	
Paid					Total →
					50
Balance Tax Payable/ Overpaid					
					51
Add: Interest					
Interest chargeable See 96 (2)					
					52
Less: Interest paid					
					53
					54
Balance tax and interest payable/ overpaid with return					
					55
Final Payment made					
			Total →		
					56
Tax	Interest	Date paid	/ /		

Part D Return Of Interest, Rent, Management Fee, Commercial Royalty, Manager's/ Trustee's Remuneration Payable/ Paid

Name and Address of Payee	Nature of Payment	Gross Amount Paid	Withholding Tax Paid
1.			
2.			
3.			
4.			
(If needed attach additional schedules in the same format)			

Part E (Declaration)

To be made by the Public Officer, Liquidation or Judicial Manager and signed by him or his authorized agent:

As public Officer/ Liquidator / Judicial Manager

Of Name of Public Institution, Trust or Association)
I, (Print full name),
Of (Postal address)

declare that I have examined this return and accompanying statement of accounts and schedules and that to the best of my knowledge and belief it is correct and complete.

/ /
Signature of declarant Status of Declarant Date

Free Post in Botswana with an envelope marked "INCOME TAX" and "ON BOTSWANA GOVERNMENT SERVICE"